

May 15, 2023

A voting meeting of the Washington School Board was held on Monday, May 15, 2023 at Western Area Career & Technology Center.

The meeting was called to order at 6:53 pm by President Sparks-Gatling, followed by the pledge of allegiance, mission statement and audio/vision statement.

Roll Call:

Members Present: Mrs. Jennifer Ewing Mrs. Amy Roberts
 Mrs. Marsha Pleta Mrs. Tara Sparks-Gatling
 Dr. Dana Shiller Ms. Jenna Ward

Absent: Mrs. Rhonda Barnes, Mr. John Campbell, Sr., and Mrs. Kimberly Kelley

Non-Voting Member Present: Mr. George Lammay, Superintendent

Present: Mr. Richard Mancini, Director of District Operations
 Mr. Robert Mihelcic, Director of Curriculum and Instruction
 Mrs. Rebecca Heaton-Hall, Solicitor

President Welcomes Visitors: Mrs. Sparks-Gatling extended a welcome to the public and stated the following, “In accordance with Washington School District Policy No. 005 entitled “Public Participation at Meetings”, this public participation session shall not exceed 20 minutes. Any individual resident may make comments not to exceed three minutes. Any resident who wishes to address the Board should have submitted to the President of the Board or to the Board’s Secretary a written statement including their name and address, the name of the group the speaker is representing, if any, and the general nature of the topic and comments to be made. Any resident who has not submitted a written request shall have the right to speak, time permitting by raising his or her hand so that they may be recognized.

-Mr. West Jones, Frederick Court, Canonsburg, PA, spoke about getting a high school girls flag football team together.

Presentation

-Mr. Steven Cypher and Ms. Cheryl Rockovich, Cypher & Cypher Certified Public Accountants, presented information on the statement of revenues, expenditures and fund balances for the year ended June 30, 2022.

Questions on the Agenda: The Board reviewed the agenda.

Agenda: Ms. Ward moved and Mrs. Roberts seconded that the agenda be approved.

Motion carried unanimously.

Minutes: Mrs. Ewing moved and Ms. Ward seconded that the minutes of the April 17, 2023 regular voting meeting and the May 8, 2023 worksession meeting be approved.

Motion carried unanimously.

Treasurer’s Report: Mrs. Pleta moved and Mrs. Roberts seconded that the March 31, 2023 Treasurer’s Report be accepted as information, said report showing the following book balances:

	<u>April 30, 2023</u>
General Fund	\$ 356,729.32

Payroll Account	\$ 11,068.04
Cafeteria Account	\$ 156,456.39
WHS Athletic Account	\$ 25,023.94
WHS Activities Account	\$ 90,559.17
WPS Activities Account	\$ 24,538.29
WSD PSDLAF-Capital Reserve Fund	\$ 562,111.21
WSD-PSDLAF-Expendable Benefit Trust	\$ 154,724.31

Motion carried unanimously.

Personnel: Ms. Ward moved and Mrs. Pleta seconded that the Board approve the following:

-Grant permanent contracts, in accordance with the School Laws of Pennsylvania, to the following teachers who have completed at least three years of satisfactory service and are properly certified:

Breanna Baker, Jessica Branagan, Carley Hoover, Shawn Hughes-Ankrom, Jordan Kuntz, Maggie Manning, Rebecca Myers-Matson, William Todd, and Dana VanTine

-Addition of **Amie Camps** and **Heather Kennedy** as substitute teachers for the K-6 Summer Learning Academy.

Motion carried unanimously.

Board Policy: Mrs. Ewing moved and Ms. Ward seconded that the Board approve the following:

-First reading, pursuant to Washington School District Policy No. 001, of the following policy:

Policy #717 – Federal Fiscal Compliance

Motion carried unanimously.

Contracts, Agreements and Grants: Mrs. Roberts moved and Ms. Ward seconded that the Board approve the following:

-Intermediate Unit 1 Educational Services Agreement for the 2023-2024 school year.

-Agreement Amendment with Maxim Healthcare Staffing Service, Inc. to provide LPNs, RNs, SLPs, school psychologists, BCBA's and other various health and related services for supplemental staffing for the 2023-2024 school year.

-Application to participate in the Education Leading to Employment and Career Training (ELECT) program.

-The Student Assistance Program (SAP) Agreement with The Center for Community Resources to provide SAP services for the 2023-2024 school year, at no cost to the district.

Motion carried unanimously.

Business and Finance: Ms. Ward moved and Mrs. Ewing seconded that the Board approve the following:

-Designation of depositories for school funds.

- Amend the architect agreement with HHSDR, Inc., approved on September 20, 2021, to include limited services for the District's proposed new baseball field and softball field project.
- Retain the law firm of Dickie McCamey to represent the District in connection with the Detroit Land Company's oil and gas claim.
- Award the bid for the elementary school's water line replace project to JR Contracting, LLC at a cost of \$194,941.00.

Motion carried unanimously.

Appointment of Tax Collectors for the 2023-2024 School Year: Mrs. Pleta moved and Ms. Ward seconded that the Board approve the following:

-RESOLVED, that **Anthony Nicolella**, the duly elected Treasurer of the City of Washington, is hereby appointed Tax Collector for the Business Privilege Tax and Mercantile Tax and the delinquent Business Privilege Tax and Mercantile Tax in the City of Washington for the year 2021 effective July 1, 2022, to collect taxes levied by the Washington School District under the provisions of the Local Tax Enabling Act approved December 31, 1965, Act No. 511, as amended, provided said Tax Collector has posted the surety bond or bonds as required by law, the compensation and cost of such collection for the City to be in accordance with the Joint Tax Agreement between the City of Washington and the Washington School District approved by the School District on May 21, 2007.

RESOLVED, that Kratzenberg & Associates, Inc. d/b/a **Keystone Collections Group** is hereby appointed Tax Collector for the collection of per capita tax and delinquent per capita tax for the City of Washington and the Borough of East Washington and collection of the current business privilege/mercantile tax and delinquent business privilege/mercantile tax in the Borough of East Washington.

RESOLVED, that Kratzenberg & Associates, Inc. d/b/a **Keystone Collections Group** is hereby appointed Tax Collector for occupational privilege tax now known as local services tax and delinquent local services tax in the City of Washington and the Borough of East Washington.

RESOLVED, that Kratzenberg & Associates, Inc. d/b/a **Keystone Collections Group** is hereby appointed Deputy Tax Collector for current real estate taxes in the City of Washington. (*Dawn Petrosky is the duly elected real estate tax collector for the Borough of East Washington through December 31, 2025.*)

Motion carried unanimously.

Election of Board Treasurer: Mrs. Ewing moved and Ms. Ward seconded that the Board approve the following:

- That the Board elect **Mrs. Marsha Pleta** to serve as school district Treasurer From July 1, 2023 to June 30, 2024. (*The Board of School Directors shall annually, during the month of May, elect a treasurer to serve for one year beginning the first day in July following such election.*)

Motion carried unanimously.

Ratification and Payment of Bills: Mrs. Pleta moved and Mrs. Roberts seconded that the Board approve the following:

-Ratification and payment of bills in the amount of \$1,420,212.70.

Motion carried unanimously.

Solicitor's Report: Attorney Heaton-Hall had no report.

Special Representative Reports

-Western Area Career & Technology Center – Mrs. Sparks-Gatling stated that Board members toured the facility prior to the meeting. Wash High senior Chelsea Patrick was the May Student of the Month at WACTC and Katherine McGinnis, another Wash High senior, completed WACTC's Cosmetology Program. Their next meeting is scheduled for next week.

-PSBA – Mrs. Pleta reported that PSBA Headquarters had a ribbon cutting ceremony for their new state-of-the-art security system. She would like our school police officers and administrators to go tour the facilities.

-Parking Authority – Mr. Mancini stated they focused on the increase in their property and liability insurance premiums due to recent accident claims.

-Citywide Development Corporation (CDC) – Mr. Mancini stated they did not have a forum, so the meeting was canceled.

-Updates from Activities, Education and Policy Committee Representatives –

Activities Committee (Mrs. Pleta) – No report

Education Committee (Dr. Shiller) – They discussed the Reading Tutoring Program that was approved by the Board at last week's meeting.

Policy Committee (Ms. Ward) – Their May 3rd meeting was canceled. However, they still recommended Policy 717 as a first read at tonight's meeting due to the recent audit. Their next meeting is scheduled for June 7th.

Information

A. June Board Meeting

Worksession Meeting – Monday, June 5, 2023 at 6:30 pm in the high school cafeteria

Regular Voting Meeting – No meeting is scheduled

Adjournment: Moved by Ms. Ward and seconded by Mrs. Ewing that the meeting be adjourned.

Motion carried unanimously. 7:40 pm

/s/ Lisa Coffield
Lisa Coffield, Board Secretary